

Home Address \_\_\_\_\_

Phone # \_\_\_\_\_  
E-Mail \_\_\_\_\_  
Fax # \_\_\_\_\_

## Resume Worksheet

Name	Date	Period
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Objective \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Work Experience  
or \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Certificate/Awards  
or \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Education/Skills  
or \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

( Include skills learned and technical classes taken)

Interests/Hobbies  
or \_\_\_\_\_  
\_\_\_\_\_

Goals  
or \_\_\_\_\_  
\_\_\_\_\_